

Central Placement Cell, University of Delhi announces online recruitment by
JINDAL POLY FILMS LIMITED
 Plot No.12, Local Shopping Complex, Sector B-1, Vasant Kunj, New Delhi – 110070
 Ph. +91 11 40322100, Website: www.jindalpoly.com

Registration link: <https://forms.gle/HYS41JV9HvwpMHC68> (Last Date-17/03/21)

JOB DESCRIPTION

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| Present Designation: | : | Graduate Trainee – Raw Materials |
| Location: | : | Delhi (Corporate Office) |
| Reporting To: | : | Head – Raw Materials |
| Department: | : | Raw Materials |
| JOB PURPOSE / SUMMARY: This section should describe the purpose of the job and what it is intended to achieve | | |
| <ul style="list-style-type: none"> • To identify resources who will be productive in their task. | | |
| ROLES & RESPONSIBILTIES: Use this section to list all the Key Responsibilities & Duties specific to the roles | | |
| <ul style="list-style-type: none"> • Good in Advance Excel • Hands on in Power Point Presentation • Coordination for planning of all Raw Materials used for manufacture of Polyester Chips and BOPP Films as per production requirement and inventory norms • Price Negotiation with supplier • All aspects of Imports (from shipment planning to clearance) • Vendor development and cost control measures • SAP knowledge • Positive and sincere towards work and Productive • Communication Skills should be very good • 6th Semester students and students registered in postgraduate courses at the University of Delhi (who are registered with CPC) may apply. • Kindly note that the students from all streams may apply, however, preference would be given to students from Chemistry, Printing, Packaging, Economics, Maths, Business Analytics or related subjects in their curriculum. • Shortlisted candidates will be intimated for Group Discussion and Personal Interaction and further process of recruitment through email after 18th March 2021. • Tentative schedule for GD and PI – any one day between 22nd March 2021 to 26th March 2021 | | |